

**INSETA INSURANCE SECTOR STUDENT FUND (ISSF)**  
**APPLICATION FORM FOR PUBLIC (EMPLOYED and UNEMPLOYED)**  
**2024 ACADEMIC YEAR**  
**CLOSING DATE : 16 DECEMBER 2023**

**INSTRUCTIONS:**

- Read carefully before completing, signing, and submitting the form.
- Ensure that this form is completed in full —where applicable.
- Complete in **BLOCK LETTERS**.
- Application forms with incomplete information will be disqualified.
- Ensure the form is signed.
- Application forms with incorrect/missing information will lead to disqualification.
- Applications received after the closing date of **16 December 2023**, will not be considered.

**REQUIRED DOCUMENTS:**

- Certified copy of a valid South African identity document(3months)
- Certified copy of valid matric certificate (Grade 12).
- A copy of application/acceptance letter from an accredited institution.
- Certified copy of the latest academic transcript or record on official letterhead.
- Tuition Fee/Course Quotation
- Accommodation Fee/Quotation
- Proof of Registration (where applicable)
- Recent certified copy of breadwinner's; parent's; guardian's valid South African identity document.
- Death Certificate/Affidavit
- Most recent (3) months Banks Statements/ Payslips (both parents/guardian) alternatively
- SASSA letter/Affidavit of both parents/guardian if grant recipient.
- POPIA Form
- A completed ISSF Bursary Application form.
- Learner Agreement
- INSETA Business Information Tool(BI-Tool)
- Letter of Employment (for employed)

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### SECTION A : PERSONAL DETAILS

<b>Surname</b>																
<b>Full names (as per ID)</b>																
<b>Date of Birth (YYYYMMDD)</b>														<b>Place of Birth</b>		
<b>SA citizenship (tick)</b>																
<b>ID Number</b>																
<b>Gender</b>	<b>Male</b>						<b>Female</b>									
<b>Race (Tick)</b>	<b>Asian</b>			<b>Coloured</b>			<b>White</b>			<b>Black</b>						
<b>Disability status (tick)</b>	<b>Yes</b>						<b>No</b>									
<b>If Yes, describe nature of disability</b>																
<b>Residential Address</b>																
												<b>Code</b>				
<b>Cell phone</b>																
<b>Alternative cell phone number</b>																
<b>Email address</b>																
<b>Employment Status</b>	<b>Employed</b>						<b>Unemployed</b>									
<b>If yes. State employer name</b>																

### Section B: EDUCATION

<b>High School Matriculated</b>													
<b>Year Matriculated</b>													
<b>School Address</b>													
												<b>Code</b>	
<b>Municipality</b>							<b>Province</b>						

**Board Members:** Mr. J.S. Ngubane (Chairperson), Ms. V. Pearson (Organised Employer), Ms. L. van der Merwe (Organised Employer), Ms. R.G. Govender (Organised Employer), Ms. P. Mendes (Organised Employer), Ms. Z. Motsa (Organised Employer), Mr. K.A.A. Sungay (Organised Employer), Mr. M. Soobramoney (Organised Labour), Mr. J.J.M. Mabena (Organised Labour), Ms. S.A. Anders (Organised Labour), Mr. C.B. Botha (Organised Labour), Ms. S.T. Dinyake (Organised Labour), Ms. N.B. Jonas (Organised Labour), Ms. F. Mabaso (Professional Bodies), Mr. S.M. Mpuru (Professional Bodies)  
**CEO: Ms. G. Mkhize**

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<b>Telephone</b>	
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**SECTION C : HIGHER EDUCATION INFORMATION**

<b>Name of institution</b>									
<b>Address of institution</b>									
<b>Full name of qualification</b>									
<b>Current year of study? (tick)</b>	<b>1<sup>st</sup> year</b>		<b>2<sup>ND</sup> year</b>		<b>3<sup>rd</sup> Year</b>		<b>4<sup>th</sup> year</b>		<b>Postgraduate</b>

**SECTION D : STUDY FOR 2024 ACADEMIC YEAR**

<b>Name of Preferred institution</b>									
<b>Year of study IN 2024 (tick)</b>	<b>1<sup>st</sup> year</b>		<b>2<sup>ND</sup> year</b>		<b>3<sup>rd</sup> Year</b>		<b>4<sup>th</sup> year</b>		<b>Post-graduate</b>
<b>Alternative Institution</b>									
<b>Name of Preferred qualification</b>									
<b>Alternative Qulaification</b>									
<b>Do you require Accommodation ? (If yes, provide an official accommodation quotation)</b>			<b>YES</b>			<b>NO</b>			
<b>Are you receiving any other bursary/grant (tick)</b>					<b>YES</b>		<b>NO</b>		
<b>IF yes give more details</b>									

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**CEO: Ms. G. Mkhize**

Please note that INSETA will not fund a learner receiving financial support from another SETA, or NSFAS and any other Public entity. Double Dipping is not permitted.

### SECTION E : FINANCIAL SUPPORT

Person(s) that is currently responsible for payment of your studies. Attach Certified ID Copy

#### 1. Full details of the person responsible for applicant's account. (Financial Support)

<b>Dependent</b>				<b>Self-Supporting</b>			
<b>Titles (Mr/Mr/Mrs)</b>							
<b>Surname</b>							
<b>Full names (as per ID)</b>							
<b>Date of Birth</b>				<b>Place of Birth</b>			
<b>A Citizenship (tick)</b>		<b>YES</b>		<b>NO</b>			
<b>ID Number</b>							
<b>Relationship Applicant to</b>							
<b>Gender</b>		<b>Male</b>			<b>Female</b>		
<b>Race</b>	<b>African</b>		<b>Asian</b>		<b>Coloured</b>		<b>White</b>
<b>Residential Address</b>							
						<b>Code</b>	
<b>Cell Phone Number</b>							
<b>Alternative Cell phone Number</b>							
<b>Email Address</b>							
<b>Employment Status</b>		<b>Employed</b>			<b>Unemployed</b>		
<b>If yes, state name company</b>							

## 2. SECOND PARENT/GUARDIAN

### Details of Second Guardian. Attach Certified ID Copy

Full details of secondary person responsible for applicant's account. (Financial Support)																	
Dependent														Self-Supporting			
Titles (Mr/Mr/Mrs)																	
Surname																	
Full names (as per ID) <input type="checkbox"/>																	
Date of Birth														Place of Birth			
A Citizenship (tick)				YES										NO			
ID Number																	
Relationship to Applicant																	
Gender		Male										Female					
Race		African				Asian				Coloured				White			
Residential Address																	
										Code							
Cell Phone Number																	
Alternative Cell phone Number																	
Email Address																	
Employment Status		Employed										Unemployed					
If yes, state name company																	

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**SECTION F : HOUSEHOLD INCOME**

Attach three (3) months Banks Statements

Income per month	AMOUNT
Salary / Pension	
Government Grant/Subsidy	
Other Income	

**SECTION G: Motivation**

## SECTION H: DECLARATION

I hereby, declare that ALL the information provided in this application form is complete and correct.

I hereby, acknowledge that if ANY of the information provided in this application form is found to be incomplete and/or incorrect, my application will be disqualified, and the bursary awarded will be cancelled.

Signature of APPLICANT \_\_\_\_\_ Signed at , \_\_\_\_\_ this  
day \_\_\_\_\_, (Month) \_\_\_\_\_ 20\_\_\_\_, City \_\_\_\_\_.

Signature of PARENT/ LEGAL GUARDIAN \_\_\_\_\_ Signed at , \_\_\_\_\_  
\_\_\_\_\_ this day of \_\_\_\_\_ (Month) \_\_\_\_\_ 20\_\_ (City) \_\_\_\_\_.

## SECTION I : CRITERIA

### HOW ARE BURSARIES AWARDED?

- Bursaries are awarded according to academic merit, financial need/affordability of applicants.
- Employed applicants are awarded on a sliding scale.
- Bursary funds are paid out directly to tertiary institutions and other relevant service providers - bursary fund monies are ONLY paid out directly to students under exceptional circumstances.
- New and continuing students
- Final selections are made by the ISSF BURSARY.

## WHO IS ELIGIBLE FOR A ISSF BURSARY?

- This category is only open to the South African Public (Unemployed and Employed) in cross sectoral studies. South learners between the ages of 18-35 who are unemployed are encouraged to apply. Priority will be granted to courses in the Insurance and related sectors.
- Unemployed Youth (Between the ages of 18-35)
- Employed
- Only applicants who intend to study or who are already studying for a qualification at a tertiary Institution, which is registered and accredited with the Council for Higher Education (CHE).

## DATA PROTECTION

The information you provide will be held and processed for the purpose of the selection process in connection with the awarding of ISSF bursaries for the year. The information will be retained only for as long as is required by legislation and will then be destroyed. In submitting the information, you are giving your consent to the disclosure, transfer and processing of your personal data reflected in your application internally within ISSF Bursary as far as is needed with reference to the awarding of bursaries for the 2024 year. The ISSF Bursary will however, unless any disclosure is legally required, will protect the confidentiality of personal data supplied.

## DISCLAIMER

Applicants are under no circumstances secured of, promised or guaranteed a ISSF Bursary. ISSF Bursary reserves the right to shortlist, invite and thereafter select applicants as seen fit by the various selection committees. Only applicants that comply with the minimum requirements will be considered for a ISSF Bursary.

**All applications must be emailed to the**  
**[2024issfstudent@inseta.org.za](mailto:2024issfstudent@inseta.org.za) .**  
**Applications received on any other platform will not**  
**be considered.**