



ACTUARIAL SCIENCE BURSARY APPLICATION

PLEASE READ THE INSTRUCTIONS BELOW CAREFULLY BEFORE COMPLETING THIS FORM.

NB: Most of the information below is intended for applicants from the Matric class into the first year Actuarial Science class. Current Actuarial Science students must only take note of the information applicable to them. A fully completed application with all relevant supporting documentation MUST be sent to applications@saadp.co.za

1. You will need

- 1.1 To have access to the internet.
- 1.2 To have an active email address through which we will interact with you regarding your application.
- 1.3 To have an active cell phone number on which you are reachable.

2. General application information

- 2.1 SAADP applications open on 02 January of the year preceding the year of study.
- 2.2 Applications are open to South African Matric learners applying for 1st year of study at any partner university (currently Wits, UCT or UP).
- 2.3 Any application to non-partner university will be automatically rejected.
- 2.4 Applications are also open to current Actuarial Science students from historically disadvantaged backgrounds, who have achieved good academic results in their first, second, or third year of their actuarial studies.
- 2.5 Current Actuarial Science students must be studying at Wits, UCT, or UP. Students from non-partner universities are welcome to apply, however they must have applied and been accepted to study at any of the partner universities.
- 2.6 Current Actuarial Science students that apply MUST be South African natives. Non-South Africans are unfortunately ineligible to apply.
- 2.7 Applicants may only apply once.
- 2.8 Applicants are welcome to download an application and fill it in by hand, scan it and email it to applications@saadp.co.za with relevant supporting documents. An application can be downloaded from www.saadp.co.za
- 2.9 Supporting documents that may not be available at the time of applying may be sent to applications@saadp.co.za whenever they become available, even after the closing date.
- 2.10 All shortlisted applications will be subjected to a stringent selection process, including interviews.
- 2.11 Applying for the bursary before the closing date is the applicant's responsibility.
- 2.12 Applying to university before the closing date is the applicants' responsibility.
- 2.13 Incomplete and/or late applications will not be considered.

3. About the bursary

- 3.1 SAADP relies on donations from private and public companies.
- 3.2 The award of bursaries is highly dependent on the availability of donations. Lack of donations results in no bursaries.
- 3.3 SAADP reserves the right not to award bursaries.
- 3.4 To apply, Matric learners must be doing well in Mathematics, English and Physical Sciences, achieving at least 80% in these subjects.
- 3.5 Matric learners from the Commercial stream are eligible to apply, however, they must apply to study Actuarial Science at the University of Cape Town. Presently, UCT does consider applicants with no Physical Sciences.
- 3.6 The SAADP bursary is renewable each year pending good academic performance.
- 3.7 DOCUMENTS to be submitted with the application form.

No.	Documentation	Who should submit?	
		Matric learners	Current students
1.	A certified copy of your South African ID or card – both sides	√	√
2.	Certified copies of Grade 11 final report and Grade 12 (term 1, 2, and 3) reports.	√	
3.	Certified copy of Matric Statement of Results or National Senior Certificate (if available).	√	
4.	A copy of the provisional admission letter to a partner institution you applied to study at.	√	
5.	A recent academic transcript.		√
6..	Any of the following proof of income of parent(s) and/or guardian(s): • Their/his/her certified copies of payslips. • Latest audited financial statements or an affidavit declaring monthly income if parents are self-employed. • An affidavit done and signed by your parent(s) or guardian(s) if they are unemployed.		√
7.	A certified copy of a death certificate or an affidavit in the case of deceased parent(s).	√	√
8..	A certified copy of the divorce certificate in the case of divorced parents.	√	√

4. What will happen after applying?

All applications will go through the following stages:

STAGE 1: Pre-screening

Applications will be screened to check if they meet the following basic requirements:

- Whether the application was submitted before or on the closing date (31 August). SAADP may extend the closing date at its discretion.
- Whether the application has been completed in full.
- Whether the applicant has attached a Grade 11 final report and Grade 12 report showing term 1, 2, and 3 results (for Matric students only).
- Whether a final Statement of Results or National Senior Certificate has been submitted (for Matric students only).
- Whether the applicant has attached recent academic transcript (for current Actuarial Science students only).
- Whether the applicant has attached a recently certified ID copy or Birth Certificate (certified not earlier than 3 months ago).
- Whether your application meets the academic requirements for the university you intend to attend (for Matric learners only).

STAGE 2: Shortlisting

- Applications that meet the requirements (in stage 1) will be forwarded to the Students' Selection and Monitoring Committee – SSMC.
- The SSMC will screen applications further (NB: SAADP staff is not part of this process).
- Approved applications will be shortlisted, and the shortlist will be sent to the SAADP office for further processing.
- SAADP will communicate with only shortlisted applicants.
- Applicants that don't receive any communication from SAADP at the end of February after having submitted their final Statements of Results/NSC must accept that their applications have been unsuccessful.

STAGE 3: Submission of Statements of Results

- SAADP shall wait for the submission of final Statements of Results or NSC.
- It is the applicant's responsibility to submit their final Statement of Results or NSC to SAADP at applications@saadp.co.za
- Applicants that don't submit their Statements of Results or NSC to SAADP shall be assumed to be no longer interested in the SAADP bursary and shall be removed from the shortlist (if shortlisted).

STAGE 4: Selection interviews

- Shortlisted applicants from the Matric class that have submitted their final Statements of Results/NSC will be invited to attend a selection interview. *Please note that the selection interviews may be conducted virtually should Covid-19 regulations be reintroduced.*
- The selection interviews (for Matric applicants) are conducted by the SSMC. SAADP staff is not part of this interview process.
- Current Actuarial Science applicants will receive communication from SAADP advising them of the Selection Committee's decision.
- Successful applicants will be notified (by SAADP) of their interview outcome.
- The decision by the SSMC is final and no correspondence will be entered into.

ALL APPLICANTS MUST NOTE THAT:

- The South African Actuaries Development Programme is an independent Non-Profit Organisation mandated to consider applicants that only applied to study Actuarial Science at one of its partner universities, i.e. the University of the Witwatersrand, the University of Cape Town, and the University of Pretoria.
- SAADP only supports Actuarial Science students who have gone through its selection process and have been admitted into the programme.
- SAADP relies on donations from both the private and public companies to offer bursaries and pay for its operations. No bursaries may be offered if there are no donations received.
- All SAADP applicants are therefore encouraged to also apply for other potential funders that may be available.
- Due to the large number of applications received each year, applications must not expect any acknowledgement of receipt.
- If a Grade 12 learner has submitted his/her final Statement of Results in January and has still not received any response from us at the end of February, he or she must consider an application to be unsuccessful.

ACKNOWLEDGEMENT

I,the applicant hereby acknowledge the information given above.

Signature

Date



ACTUARIAL SCIENCE BURSARY APPLICATION

PLEASE READ THE INSTRUCTIONS ABOVE CAREFULLY BEFORE COMPLETING THIS FORM.

NOTE: Please complete in BLOCK LETTERS

My current educational status

in Grade 12 ☐ | Completed Grade 12 and took a gap year ☐

Currently doing Actuarial Science

1st year ☐ | 2nd year ☐ | 3rd year ☐ | Honours ☐

University you wish to attend or are currently attending

Wits ☐ | UCT ☐ | UP ☐

Section 1: Personal Details

Title	Ms ☐	Mr ☐	Mrs ☐	Other					
First Name							Surname		
ID No.							Is this a South African ID?	Yes ☐	No ☐
Email Address									
Primary mobile number					Alternative mobile number				
Physical Address								Code	
Postal Address	<i>Tick here if same as physical address</i> ☐						Code		
Province			Area type (rural, township, or urban, etc.)						
Municipality									
Preferred method of communication			Email ☐	Mobile ☐					
Population Group	Black ☐	Coloured ☐	Indian ☐	White ☐	Gender	Female ☐	Male ☐		
Gender	Female ☐	Male ☐							
Home Language			Other Language(s)						
Do you live with any disability?	Yes ☐	No ☐							
If "yes", please give details:									

Who is your closest contact person we can call if we are unable to reach you on your cell number?

Name				Surname				
How is this person related with you?				Do you live together with this person?				
Cell number			Telephone (if any)			Email address		

Next of Kin (a person not living with you):

Name				Surname				
How is this person related with you?				Do you live together with this person?				
Cell number			Telephone (if any)			Email address		

Section 2: Academic information

Highest educational qualification already obtained (e.g. Grade 12)													
Name of the school you're currently attending or attended.													
School's telephone		What was your position in Grade 11 and 12?				Grade 11		Grade 12					
Have you participated or are you participating in any project aimed at improving school results? (e. g. Kutlwanong, SAICA Thuthuka Camp, ASSA, ProMaths, ProTech, TRAC, etc.?)				No	☐	Yes	☐	If 'Yes', specify the name of the project(s).					
SCHOOL RESULTS: Provide your results in the relevant spaces. Please remember to attach recently certified copies of reports for Grade 11 (final) and Grade 12 (term 1 – 3)													
No.	SUBJECTS					GRADE 11		GRADE 12					
						FINAL		TERM 1		TERM 2		TERM 3	
						% achieved	Class average	% achieved	Class average	% achieved	Class average	% achieved	Class average
1	Mathematics												
2	Physical Sciences												
3	English	HL	☐	FAL	☐								
4													
5													
6													
7													
8													

Have you applied for any other bursary besides SAADP?

Name any bursary(ies) you have applied for.	Bursary provider	Status

What do you believe are your strengths and weaknesses?

Strengths	Weaknesses

Section 3: Family Information

Name					Surname				
How is this person related with you?					Employed	☐	Unemployed	☐	
Name of employer (if employed)					Occupation			Highest academic qualification	

Name					Surname				
How is this person related with you?					Employed	☐	Unemployed	☐	
Name of employer (if employed)					Occupation			Highest academic qualification	

Name					Surname				
How is this person related with you?					Employed	☐	Unemployed	☐	
Name of employer (if employed)					Occupation			Highest academic qualification	

Name					Surname				
How is this person related with you?					Employed	☐	Unemployed	☐	
Name of employer (if employed)					Occupation			Highest academic qualification	

Section 3: Tell us about yourself

Write a paragraph about yourself including academic achievements, leadership qualities, and overall involvement in your community:

Describe 5 or more reasons why you want to be an actuary.

PROTECTION OF PERSONAL INFORMATION ACT (POPIA)

We, the parents/guardians of / I, the applicant of the SAADP bursary accept that the information provided here was given voluntarily. We/ permission for SAADP to:

- Store the data in its files and electronic systems.
- Share data with only relevant parties involved via SMS, email, fax, post or hand delivery.
- Generate and share with relevant parties all academic, attendance, behavioural and other programme/bursary-related records.
- Use both the provided and generated data for purposes of providing relevant services to the applicant (including but not limited to; contacting parents, him/her with relevant support; updating the alumni register, researching and reporting on the programme's demographics and performance).
- Pass it on to relevant parties where required to do so as part of the programme's reporting and where legally required to do so.

PERMISSION TO USE PHOTOGRAPHS

I understand and acknowledge that, from time to time, informal and formal photographs of the students are taken and that, insofar as these photographs are placed in the possession or control of SAADP, these photographs might be used by SAADP in electronic and printed media, including SAADP website, social media platforms, newspapers, brochures, or banners for the purpose of marketing and promoting SAADP.

Please TICK next to that which applies:

I, the applicant/We, the parent(s)/guardians	GIVE PERMISSION	☐	for the use of my/our child's photographs as per above.
	DO NOT GIVE PERMISSION	☐	for the use of my/our child's photographs as per above.

Applicant's Name and Surname		Signature		Date	
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NB: Parent(s)/guardian(s) to sign below only where an applicant is under 18 years of age:

Parent's/Guardian's name):		Signature:		Date	
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HOW DID YOU (THE APPLICANT) HEAR ABOUT BURSARIES OFFERED BY SAADP?

1	From a visit by a SAADP representative to your school/area.	☐
2	From a friend.	☐
3	From an existing SAADP student.	☐
4	From a pamphlet handed out at a university.	☐
	Was this a SAADP pamphlet?	Yes ☐ No ☐
5	Internet. ☐	Which website?
6	Media ☐	Specify. E.g., social media, radio, etc.
7	Other ☐ Please specify.	

Applicant's Certification Statement

I certify that all information provided as part of this application is true and correct to the best of my knowledge. I give my consent to the South African Actuaries Development Programme to use the information provided herein for the purpose of bursary consideration.

Applicant's Full Name and Surname		Date	
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IMPORTANT: SAADP reserves the right not to award bursaries. Due to the large number of applications received each year, applications will not be acknowledged. If you have submitted your final Statement of Results in January and have still not received any response from us at the end of February, please consider your application unsuccessful.

Submit this form to applications@saadp.co.za

By submitting this form, you acknowledge that you have read and have understood the information provided on page 1 and 2 of this application form.

Remember to attach all available supporting documents before sending the form. Refer to page 1 of the information section.