

# South African National Defence Force Education Trust

(SANDF Education Trust Reg. No IT 3428/13/PBO No 930044495/NPO 134-347)

(Application for Financial Aid for Educational Purposes: 2016)

## IMPORTANT INFORMATION PERTAINING TO A SANDF EDU TRUST BURSARY

- The main objective of the SANDF Education Trust is to provide financial aid by means of a bursary scheme to the dependents of the following categories of persons:
  - SANDF members killed or severely injured subsequent to 27 April 1994 whilst on official duty;
  - Civilian members of the Department of Defence killed or severely injured subsequent to 27 April 1994 whilst deployed in operations with the SANDF; and
  - Citizens of the Republic of South Africa killed or injured subsequent to 27 April 1994 during the course of an operation of the SANDF, provided that such citizens were not engaged in an activity in opposition to the aims of the SANDF operation,who are or will be attending primary, secondary or tertiary educational institutions.
- When considering applications, the Board of Trustees will take into account the merit and need of the applicant and therefore the annual gross income of the Parent/Guardian/Caregiver is also considered as criteria for the awarding of a bursary.
- The Board of Trustees of the SANDF Education Trust determines the minimum and maximum bursary amounts to be allocated to each applicant and the amounts may vary annually.
- The mandatory National Means-Test is applied to all applications to determine the value of the bursary amount. An **Expected Family Contribution (EFC)** towards school/study fees might be required depending on the gross income of the parent(s)/guardian(s).
- All other bursaries that the learner/student will receive whether from Institution funds or independent bursars have to be taken into account when the Trustees apply the Means-Test and has to be deducted from the SANDF Education Trust allocation.

## ACADEMIC REQUIREMENTS (APPLICATION FOR TERTIARY STUDIES)

- Prospective tertiary first year students must have obtained an APS-score of at least 22 during their June Grade 12 examinations and must apply before 15 October of the preceding year of study.
- Senior students must pass at least 60% of the modules taken to qualify for a SANDF Education Trust bursary in the next year. The closing date for senior students is 01 October annually.

## MAXIMUM AGE RESTRICTION (LEARNERS – PRIMARY AND SECONDARY)

The Board of Trustees will at its discretion decide to what age individuals will receive financial assistance.

## SECTIONS TO BE COMPLETED

- Primary School Learners – Complete Sections A, B, C1, E and F.
- Secondary School Learners – Complete Sections A, B, C2, E and F.
- Tertiary Institution Learners – Complete Sections A, B, D1, D2, E and F.

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| <b>PLEASE READ THROUGH CAREFULLY BEFORE COMPLETING THE APPLICATION FORM</b> |
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| <b>SECTION A: DETAIL OF DECEASED/INJURED SANDF MEMBER (COMPULSARY)</b> |
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|   |                 |
|---|-----------------|
| Name of deceased/injured member:  |                 |
| Force Number:   | ID Number:      |
| Cause of death/injury (Short description of the incident that led to the death/injury): |                 |
|   |                 |
| Date of death/injury:   | Place of Death: |
| Relationship of the deceased/injured with the applicant (Learner) e.g. Father           |                 |

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| <b>SECTION B: DETAIL OF FATHER/MOTHER/STEP PARENT/GUARDIAN/CAREGIVER</b> |
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|   |         |  |             |                 |             |  |                    |  |
|---|---------|--|-------------|-----------------|-------------|--|--------------------|--|
| What is your relationship with the applicant? | Father  |  | Mother      |                 | Step parent |  | Guardian/Caregiver |  |
| Surname:                                      |         |  |             |                 | Initials:   |  |                    |  |
| Residential Address:                          |         |  |             | Postal Address: |             |  |                    |  |
|   |         |  |             |                 |             |  |                    |  |
| Postal Code:                                  |         |  |             | Postal code     |             |  |                    |  |
| ID Number:                                    | Married |  | Single      |                 | Divorced    |  | Widow/er           |  |
| Telephone number:                             |         |  | Occupation: |                 |             |  |                    |  |
| E-mail address:                               |         |  |             |                 |             |  |                    |  |

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| <b>SECTION C1: PERSONAL DETAILS OF THE APPLICANT (PRIMARY SCHOOL)</b> |
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|   |  |            |      |
|---|--|------------|------|
| Surname:  |  | ID Number: | Age: |
| First names:  |  |            |      |
| Grade that learner will be in (2016):                                     |  |            |      |
| Name of School:   |  | Tel No:    |      |
| Physical Address of School:   |  |            |      |
|   |  |            |      |
| Postal Code:  |  |            |      |
| Postal Address of School:   |  |            |      |
|   |  |            |      |
| Postal Code:  |  |            |      |
| Is the learner registered at the above school for the 2016 academic year? |  |            | Yes  |
|   |  |            | No   |

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| <b>SECTION C2: PERSONAL DETAILS OF THE APPLICANT (SECONDARY SCHOOL)</b> |
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|   |  |            |      |
|---|--|------------|------|
| Surname:  |  | ID Number: | Age: |
| First names:  |  |            |      |
| Grade that learner will be in:  |  |            |      |
| Name of School:   |  | Tel No:    |      |
|   |  |            |      |
| Physical Address of School:   |  |            |      |
|   |  |            |      |
| Postal Code:  |  |            |      |
| Postal Address of School:   |  |            |      |
|   |  |            |      |
| Postal Code:  |  |            |      |
| Is the learner registered at the above school for the 2016 academic year? |  |            | Yes  |
|   |  |            | No   |

**SECTION D1: PERSONAL DETAILS OF THE APPLICANT (TERTIARY INSTITUTION)**

|  |            |      |
|--|------------|------|
| Surname:   | ID Number: | Age: |
| First names:   |            |      |
| Name of Institution:   | Tel No:    |      |
| Physical Address of Institution:   |            |      |
|  |            |      |
| Postal Code:   |            |      |
| Postal Address of Institution:   |            |      |
|  |            |      |
| Postal Code:   |            |      |
| Is the learner registered at the above institution for the 2016 academic year? | Yes        | No   |
| Student Number:  |            |      |

**SECTION D2: PARTICULARS OF COURSE AND STUDY DIRECTION**

Are you a first-time applicant for financial aid from the SANDF Education Trust?

Yes No

(Please tick)

Qualification type: (please tick)

Degree

Diploma

Name of qualification (e.g. B Sc, B Eng, B Ed)

Nature of study (e.g. Conservation, Civil Eng, Accounting)

Normal duration of course

Year first registered for this course (e.g. 2014)

Current year of study (e.g. year 1)

**SECTION E: FINANCIAL DETAILS OF FAMILY SUPPORTING THE APPLICANT**

This must be the financial detail of the person indicated in Section B

|           |       |            |                              |
|-----------|-------|------------|------------------------------|
| Full name |       |            |                              |
|           | Title | Full Names | Surname (as per RSA ID Book) |

|            |  |            |     |    |               |     |    |
|------------|--|------------|-----|----|---------------|-----|----|
| Occupation |  | Unemployed | YES | NO | Claiming UIF? | YES | NO |
|------------|--|------------|-----|----|---------------|-----|----|

Employed by (Name of company or individual)

What type of employer is this?

(Please tick)

State

Private

Individual

Informal

Source of income

|                                       | Amount |
|---------------------------------------|--------|
| Wages/Salary                          |        |
| Social Grant                          |        |
| Maintenance                           |        |
| Pension/Guardian Fund                 |        |
| Other (e.g. Master of the High Court) |        |
| Total per month                       |        |

Gross income per year

R

Is Tax paid on this income?

YES NO

If YES, please provide Income Tax Number

## SECTION F: DECLARATION BY APPLICANT OR PARENT/STEP PARENT/GUARDIAN/ CAREGIVER IF APPLICANT IS UNDER THE AGE OF 18 YEARS

Are you currently under an administration order? ☐ YES ☐ NO

I, the undersigned, declare that the information provided in this application form is correct, and I have included all information on family income to the best of my knowledge. I understand that the information requested in this form may have to be verified for purposes of a fair allocation of scholarship/bursary award. I understand that, should any relevant information have been omitted or found to be incorrect, it could result in any/all funding being cancelled/revoked. I consent to the Board of Trustees giving details of the applicant's academic record and financial profile to donors of the Trust.

|           |      |
|-----------|------|
| Signature | Date |
|-----------|------|

## SECTION G: CLOSING DATES FOR APPLICATIONS

|  |                     |
|--|---------------------|
| Senior Students/Learners (2 <sup>nd</sup> year of study onwards) | 01 October annually |
| First Year Tertiary Students/Learners:                           | 15 October annually |
| Primary and Secondary Learners:                                  | 15 October annually |

## SECTION H: DOCUMENTS REQUIRED TO APPLY FOR A SANDF EDUCATION TRUST BURSARY

Kindly submit certified copies of the following documents along with the application form:

- **First Time Applicants:** Birth certificate/Identity document of the applicant/beneficiary, Identity document of the deceased/severely injured SANDF member, death certificate of the deceased SANDF member/ medical report indicating degree of injuries of injured member and Identity documents of the beneficiary's parent/guardian/caregiver.
- Proof of registration at the school/institution or student number or letter of confirmation of provisional acceptance for the course (in the case of 1<sup>st</sup> year tertiary learners).
- Quotation from the institution on the fees (registration, tuition, accommodation, transport, uniform and books).
- Proof of household income – **recent payslips** (not older than 2 months), or a **letter** from the employer indicating the monthly salary if the parent/guardian/caregiver is a **domestic worker** or an **affidavit** stating the rand value of the income gained per month if a member of the household is working in the **informal sector** where official payslips are not issued. **Income received from Pension-/Guardian-/ Trust Funds or the Master of the High Court must be declared and proof of such pay-outs must be provided.**
- If there is anybody/sibling in the household that receives a state pension or a child support grant, proof is needed. A certified copy of the most recent pension slip, pay point slip or an original 3 month bank statement should be submitted.
- In the case of senior tertiary students, Grade 12 certificate and proof of the latest academic results.
- In the case of current Grade 12 learners applying for assistance with tertiary studies, school report of the June examinations.

Please note that documents may be faxed or sent via e-mail. Documents can also be handed in by hand or mailed.

Please make sure all required documentation is attached before submitting the application form as incomplete applications will not be processed until the supporting documents are complete.

Bursaries are awarded for one academic year only. Beneficiaries need to re-apply each year according to the closing dates for submission of applications. Continued financial assistance will be in accordance with the academic progress made by the applicant and the financial status of the household.

## SECTION I: SUBMISSION OF APPLICATIONS

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| <b>Mail applications to:</b><br>Chairperson Board of Trustees<br>SANDF Education Trust<br>Private Bag X161<br>Pretoria | <b>Hand delivered applications at:</b><br>Chairperson Board of Trustees<br>SANDF Education Trust<br>Armcor Building, Room 1.3.137<br>C.O. Nossob and Delmas Road | <b>E-mail address:</b><br><a href="mailto:sandfedutrust@gmail.com">sandfedutrust@gmail.com</a><br><br><b>Facsimile number</b><br>012-355 5882 |
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Erasmuskloof, Pretoria

**SECTION J: CONTACT DETAILS FOR ENQUIRIES****Direct general enquiries on the SANDF Education Trust in accordance with the following:**

E-mail address: [sandfedutrust@gmail.com](mailto:sandfedutrust@gmail.com)  
 Telephone: 012-355 5107  
 Facsimile: 012-355 5882

**SECTION K: OFFICIAL CERTIFICATION**

This serves to certify that according to the official SANDF records on the PERSOL System, this applicant is registered/not registered\* as a dependent of the deceased/severely injured\* member indicated in Section A of this application form. It is further certified that the member indicated in Section A of this application form was killed/severely injured\* whilst on official duties and therefore in terms of clause 4 of the Deed of Trust of the SANDF Education Trust his/her dependents may apply for financial assistance for educational purposes.  
 \*Delete if not applicable

.....  
Name of Controlling Officer.....  
Signature of Controlling Officer.....  
Date.....  
Contact Number**SECTION L: DECISION BY THE BOARD OF TRUSTEES**

| AMOUNT AWARDED | SIGNATURE CHAIRPERSON: TRUSTEES | DATE |
|----------------|---------------------------------|------|
| R              |                                 |      |

**SECTION M: OFFICE USE**

Application served at the Trustee meeting of .....

Decision of the Trustees forwarded to the Trust Administrator in a consolidated letter on .....

under reference .....

Applicant notified on .....