


Bursary Application Checklist for South African Students – Bursariesafrica.co.za

Use this free checklist to prepare a strong bursary application — whether you're a high school learner, Matriculant, university student, or applying for postgrad funding.

☒ Required Supporting Documents

(Submit clear, certified copies where indicated. Missing documents may disqualify your application.)

- South African ID document (*certified copy*)
- Latest Matric results or Matric certificate
- University provisional acceptance letter (*if currently in Matric*)
- Full academic record, including recent transcript (*on official institution letterhead*)
- Curriculum Vitae (CV)
- Motivational letter explaining **why you deserve the bursary**

 **Tip:** Your motivational letter should show your passion, commitment, and financial need. Make it personal and proofread carefully.

☒ Minimum Eligibility Criteria

You must meet **all** of the following:

- Be a **South African citizen**
- Be **currently in Matric** or have **completed Matric**
- Plan to study **full-time** towards a **SAICA-accredited degree**
- Be accepted to or intend to apply at a **SAICA-accredited tertiary institution**
- Have a **strong academic record**
- Be **in financial need**
- Be **committed** to your studies and future career

- Preference may be given to **Employment Equity (EE)** candidates, but all qualifying students are encouraged to apply

■ **Note:** Always read the official bursary requirements on the provider's website. Some bursaries have unique criteria.

☒ Before You Submit

- ☐ Scan all documents clearly — avoid blurry photos
 - ☐ Ensure certified documents are not older than **3 months**
 - ☐ Proofread your CV and motivational letter
 - ☐ Check the bursary's **closing date** — late applications are rejected
 - ☐ Save a copy of your application and reference number (if available)
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☒ Helpful Reminders

- 📄 Apply to **multiple bursaries** to boost your chances
- 💻 Use a **desktop or laptop** — mobile uploads may fail
- ✉️ Use a **professional email address** for correspondence
- Apply Early enough

■ **Need help writing your motivational letter?** Visit our guide for expert tips.

For more details, visit [Bursariesafrica.co.za](https://bursariesafrica.co.za)